

West Sussex County Council

Proposed Executive Decision for **7 December 2018** call-in deadline **5 p.m. on 18 December 2018**

The following proposed key decision has been endorsed by an officer and will come into effect at the end of the call-in period unless the call-in procedure is activated.

Decision Title & Ref No:	Procurement of a Direct Payment Support Service OKD17 18-19
Officer responsible for Decision	Dave Sargeant - Director of Adults' Services
West Sussex Plan priority	A Council that Works for the Community
Electoral Divisions	All Divisions
Key Decision	Yes
Purpose	<p>The County Council is committed to giving customers choice and control over their support services; one method of enabling this is through Direct Payments, where the customer receives a cash allocation to purchase support to meet their assessed care and support needs. A Direct Payment Support service is required to ensure that people can receive the appropriate advice and support to make the best use of their money, including the employment of a Personal Assistant.</p> <p>Following Cabinet Member decision, in February 2018, to commence a competitive procurement exercise for a Direct Payment and Personal Budget Support Service and to delegate responsibility to award the contract to the Director of Adult Services (Reference Cabinet Member Decision Report AH6 17.18.) the Director of Adult Services now seeks to award the contract.</p> <p>A robust open tender procurement process in compliance with West Sussex County Council Standing Orders on Procurement and Contracts has been undertaken. The procurement attracted a good number of competitive bids which have been evaluated robustly on both technical and financial aspects. Prior to commencement of evaluation, it was agreed that the contractor submitting the most economically advantageous tender would be recommended for award of the contract and a successful bidder has been identified.</p> <p>The Director of Adult Services seeks to award the contract to the successful bidder and to extend the contract, if appropriate, in accordance with the County Council's Standing Orders on Procurement and Contracts, subject to this being affordable within the limits of planned budgets.</p>
Decision	The Cabinet Member approves that a contract for a Direct Payment and Personal Budget Support Service for up to 7 (3 & 2 & 2) years be awarded to Independent Lives who

	submitted the most economically advantageous tender.
Interest and nature of interest declared	None
Service Contact	Liz Merrick, Commissioning Manager (Working Age Adults) - Tel: 033 022 23733
Democratic Services/ Call-in Contact	Erica Keegan Tel: 033 022 26050
Background Papers	See report for details